

Programming Policy

Purpose

To encourage programming that educates, entertains and reflects the diversity of the local community.

Programming Sub-committee

This is a sub-committee of the Committee of Management, addressing programming policies and procedures for 3MGB.

The Programming sub-committee comprises 1 member of the Committee of Management and at least 2 other members of the Association.

Responsibilities

The Programming sub-committee is responsible for:

- implementing the station's programming;
- ensuring that programs put to air reflect the diverse interests of the community in the listening area;
- facilitating training as required for new volunteers who will be presenting programs;
- taking actions to assist not for profit organisations in the Mallacoota community to access the station; and
- monitoring the quality and content of sponsorship announcements and community announcements to ensure that the requirements of the Community Radio Broadcasting Codes 3, 4 5 and 6 are met at all times.

Procedures

- Expressions of interest are sought from the community for programming by means of community announcements and public notices.
- Volunteers approach the Programming sub-committee to express an interest in presenting programs.
- Programming sub-committee submits to the Committee of Management for approval, expressions of interest for new programs.
- Programming sub-committee liaises with volunteers regarding suitable time slot for program.
- Training is organised for new volunteers by Programming sub-committee. New volunteers are given a Presenters Manual, Presenters Agreement and membership application for completion.
- When training is complete, the Programming sub-committee ensures the new program is incorporated into the presenters' schedules.
- Programming sub-committee adds the new program to the weekly program guide (Radio Waves).

The Programming sub-committee will submit a monthly written report to the Committee of Management.